

Booth Security Service Order Form

Deadline: November 14, 2008

Radiological Society of North America
 94th Scientific Assembly and Annual Meeting
 McCormick Place, Chicago
 RSNA2008.RSNA.org

November 30 – December 5, 2008



RSNA2008
 Personal Learning in the
 Global Community

Onsite orders will be taken at the Exhibitor Help Center

FOR OFFICE USE ONLY

CO#	Amount Received	Payment Type	Batch
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Exhibitor Information

Exhibiting Company		Official Representative	Onsite Contact
Address			
City	State/Province	ZIP/Postal Code	Country
Telephone	Fax	E-mail	

Service Information

Booth Number: _____ Location: Hall A, South Building Hall B, North Building Hall D, Lakeside Center

DATE OF SERVICE	HOURS OF SERVICE	TOTAL NUMBER OF HOURS (SIX HOUR MINIMUM)	NUMBER OF GUARDS	ADVANCE BEFORE 11/14	ONSITE AFTER 11/14	TOTAL
Monday 11/24	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Tuesday 11/25	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Wednesday 11/26	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Thursday 11/27*	_____	_____	X	X \$30.00 or	\$36.00 =	_____
Friday 11/28	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Saturday 11/29	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Sunday 11/30	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Monday 12/1	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Tuesday 12/2	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Wednesday 12/3	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Thursday 12/4	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Friday 12/5	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Saturday 12/6	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Sunday 12/7	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Monday 12/8	_____	_____	X	X \$20.00 or	\$24.00 =	_____
Tuesday 12/9	_____	_____	X	X \$20.00 or	\$24.00 =	_____

Please check here if you require a fire guard.

* Thanksgiving Day security services are charged at time and one-half or \$30.00 per hour for advance orders and \$36.00 per hour for onsite orders.

Subtotal = _____
Credit Card processing fee 3% = _____
Grand Total = _____

Payment must accompany order.

- Check enclosed (in U.S. funds drawn on U.S. bank) payable to RSNA
- Wire Transfer (see terms and conditions for details)
- Credit Card
 - American Express MasterCard Visa
 - Discover Diners Club

Card Number _____ Expiration _____

Name as it appears on card _____

Authorized Signature _____

I have read, understand and agree to the RSNA Booth Security Service terms and conditions of the Booth Security Service Order Form.

Agreed to

Signature of Main Exhibit Contact _____ Date _____

Authorized by

Signature of RSNA Staff Contact _____ Date _____

Return your signed order form and terms & conditions page to:
 RSNA Meetings Department
 820 Jorie Blvd.
 Oak Brook, IL 60523-2251
 1-630-571-7837 (fax)

Terms & Conditions

Limitation of Liability

It is understood and agreed by and between Exhibitor and RSNA that RSNA and its subcontractors are being paid hereunder for providing a guard system designed to limit certain risks of loss or damage to Exhibitor's property. However, neither RSNA nor its subcontractors will provide any insurance against such loss or damage. Exhibitor is solely responsible for obtaining and maintaining whatever insurance Exhibitor deems appropriate for its property. Neither RSNA nor its subcontractors make any warranty or guarantee, including any implied warranty of merchantability or fitness for any particular purpose, that the guard services supplied will avert or prevent the occurrence of loss or damage to Exhibitor's property. RSNA shall not be liable for any loss of or damage to Exhibitor's property except for loss or damage due to the negligence of RSNA.

The Exhibitor acknowledges that Exhibitor alone has chosen the number of guards and the type of service to be provided hereunder and that RSNA has informed Exhibitor that additional guards and services are available from RSNA and its subcontractors at an additional cost to the Exhibitor.

Exhibiting Company Staff or Exhibitor Appointed Contractor acting on behalf of the Exhibitor must be present to sign in and sign out security personnel each day.

RSNA will provide individual booth security through its subcontractors, AF Services and Armageddon Services, for RSNA 2008.

The subcontractors have been assigned the following security responsibilities:

- Armageddon Services – Hall A, South Building*
- AF Services – Hall B, North Building; Hall D, Lakeside Center*

* Hands-on Computer Workshop security needs will be assigned based on your Technical Exhibit booth guard assignment in Halls A, B and D.

Payment Schedule

Friday, November 14, is the deadline for advance orders for additional security. The advance rate is \$20.00 per hour. After this date, orders must be paid onsite and will be charged at a rate of \$24.00 per hour.

Thanksgiving Day security services will be charged at time and one-half, or \$30.00 per hour, for advance orders and \$36.00 per hour for onsite orders.

Booth Security Service Order Form must be paid in full by a payment in U.S. funds drawn on a U.S. bank. Checks should be payable to the Radiological Society of North America, Inc. By sending your check to us, you authorize RSNA to convert the check into an electronic funds transfer. Please be aware that your bank account may be debited as soon as the same day we receive your payment.

Exhibitors may wire transfer payment to:

JP Morgan Chase Bank, NA
10 South Dearborn Street
Chicago, IL 60603 USA

ABA Transit Number: 071000013
Swift Code: CHASUS33
Account Number: 4184254

All fees associated with a wire transfer are the responsibilities of the exhibiting company (approx. \$20 per wire transfer).

Deadlines

No security orders will be accepted at RSNA Headquarters after 4:30 p.m. CT on Friday, November 14. After this time, all security orders or changes must be placed onsite at the Exhibitor Help Centers and will be subject to availability.

Onsite orders will be accepted with credit card payment only and are subject to increased prices.

Changes and Cancellations

Changes and cancellations must be received 24 hours prior to the scheduled security guard starting time in order to receive a full refund; failure to do so could result in forfeiture of payment.