

**RADIOLOGICAL SOCIETY OF NORTH AMERICA**  
**HOUSING CHANGE, CANCELLATION, AND EARLY DEPARTURES**

Prior to November 7, 2008, mail, fax or e-mail all name changes, arrival/departure date changes, and room cancellations to:

RSNA 2008/Experient  
Exhibitor Housing  
108 Wilmot Rd., Suite 400  
Deerfield, IL 60015-0825 USA  
Fax: 1-847-940-2386  
e-mail: [rsnaexh@experient-inc.com](mailto:rsnaexh@experient-inc.com)

November 10–17, 2008, hotel reservations and deposits will be transferred from the housing bureau to the hotels and therefore cannot be altered during this period.

After November 17, 2008, direct all name changes, arrival/departure date changes and room cancellations to the hotel.

**Changes to Reservations**

After November 7, 2008, changes to reservations are subject to availability and rate.

Changes made after November 7, 2008, and/or up to seven days prior to date of arrival that result in a reduction of total room nights will incur a \$50 fee by the hotel.

Changes in arrival and departure dates less than one week prior to arrival that result in a reduction of nights stayed may be considered cancellations by the hotel and may result in forfeiture of partial or all deposits paid.

Failure to check in at the hotel on your scheduled arrival day will result in forfeiture of your reservation and hotel deposit. The hotel will accommodate you on a space-available basis.

Early departure will result in the hotel retaining the fee for a one-night stay plus tax or the last night's room deposit of \$150, whichever is less.

**Room Cancellations**

Reservations cancelled after October 6, 2008, and/or up to seven days prior to date of arrival will incur a \$50 cancellation fee.

Cancellations received less than seven days prior to date of arrival will result in forfeiture of the full \$300 deposit.

When canceling your room reservation directly with the hotel, please note the date and time of your call and with whom you spoke, and make sure to obtain a cancellation number.